

Office of the
Asansol Municipal Corporation
Asansol::Burdwan
NOTICE INVITING QUOTATION

Memo No. _____

Date _____

Quotation Notice No. 07/PN/EMG/18

Date 04.04.18

Sealed Quotation (Superscribed with the name of the work on the envelop) are invited by the Secretary, Asansol Municipal Corporation from reputed survey agencies/ organizations for the following work.

- Preparation of City profile for declaration of cities free of open defecation(near slum or slum-like settlement), near railway track, near residential area, residential area near Railway Station),
- No. of pavement dwellers/homeless people,
- Functional (in-use) community/public toilets,
- Public toilets near Vegetable markets, near Rly. Station, near commercial area, near bus stand, near religious place, near recreational place, near water bodies,
- List of schools within the jurisdiction of ULB.

1. Name of the Work

Preparation of City profile for declaration of cities free of open defecation.

2-3. Scope of the Work, Deliverables: See Annexure (City Profile Format)

4. Criteria for selection of Agency

- Previous experience of conducting similar type of survey with community.
- Availability of qualified and experienced personnel for monitoring the work.
- The bidder should have adequate financial resources to undertake the survey job.
- All the bidders should fulfill all the eligibility criteria and should submit documentary evidence to fulfilling these conditions in their technical bid. In case, documentary evidences are not submitted, the bid would be summarily rejected.

5. General Terms and Condition:

- The agency is accountable to the Asansol Municipal Corporation.
- The agency strictly instructed to prepare the City profile report after 100% field verification and if any deviation if found later on, the authority will take necessary action including nonpayment of bill.

6. Time frame

Time is the essence for the assignment and it is expected that total duration of the assignment shall be two weeks.

7. Bill of Materials

Vendors should quote as per the table below:

Sl. No.	Item Description	Qty. (Per Household) (Total Household: 225350)	Total Quoted Price including Tax
1	Preparation of City profile for declaration of cities free of open defecation (Complete format)		

1. The firm shall submit Xerox copy of valid Trade License, P.T. & credential certificate, at the time of application.
2. 2% of the quoted amount as Earnest money must accompany the quotationer in the form of Bank-draft in favour of Asansol Municipal Corpoartion, quotation not accompanying in earnest money will be rejected.
3. The quotationer must produce credentials of similar type of work executed having work order value of 50% of total quotation amount in a single work order.
4. Quotation documents can be had from the office of the cash section on cash payment of Rs. 500.00(non refundable) on working days excepting gazette holidays/ Sundays during office hours.
5. Purchase of quotation paper from the cash section from 06/04/2018 to 13/04/2018 upto 2.00 p.m.
6. Date of receiving of duly filled quotation paper on 16/04/2018 upto 2.00 p.m.
7. Date of opening of Quotation on 16/04/2018 at 3.00 p.m.
8. The office does not bind itself to accept of the lowest or any quotation. The office reserves the right to refuse the sale quotation documents to any party or to accept or reject any quotation without assigning any reasons whatsoever. The office also reserves to right to split the job to more than one quotationer.

Memo No

20/125/PW/AMC/18

Secretary,

Asansol Municipal Corporation

Dated 04/04/18

1. Mayor, Asansol Municipal Corporation;
2. Commissioner, Asansol Municipal Corporation;
3. Dy. Mayor, Asansol Municipal Corporation;
4. Chairman, Asansol Municipal Corporation;
5. Mr./Mrs. _____ Member Tender Committee, Asansol Municipal Corporation;
6. S.E., Asansol Municipal Corporation;
7. F.O., Asansol Municipal Corporation;
8. R.O., Asansol Municipal Corporation;
9. A.E., Asansol Municipal Corporation;
10. ITC, Asansol Municipal Corporation, *for posting in AMC website.*
11. Urban Planner, Asansol Municipal Corporation;
- 12-22. Sanitary Inspector, BR _____, Asansol Municipal Corporation;
23. Cashier, Asansol Municipal Corporation;
24. Notice Board, A.M.C., Asansol Office;
25. Office copy.

Secretary,

Asansol Municipal Corporation

Secretary

Asansol Municipal Corporation

