

**NOTICE INVITING QUOTATION**

Memo No. 379/PW/Eng/18

Date 14/05/18

Quotation Notice No. Q- 26/PW/Eng/18

Date 14-05-18

Sealed Quotations are invited by the Secretary Asansol Municipal Corporation for the supply of following items for NSAP Department, A.M.C. from authorized dealer / experienced in the particular type of supply.

Sl. No.	Name of the items	Quantity	Rate to quoted
1.	Xerox Machine (Cannon/ Branded) for Engineering Department under Asansol Municipal Corporation with 2 (Two) years warranty.	1 No.	
02.	Pen Drive ( 16 GB ) ( Sacan Disk)	4 Nos.	
03.	HP desktop PC :- Intel Core i3-6 <sup>th</sup> Generation Memory :-4GB DDR3 Hard Drive :- 1TB Optical Drive :- Free Dos Graphics :- Intel HD Graphics USB wired Keyboard, ISB optical Mouse HP WD LED Monitor (19"- 45") UPS 600 VA	2 Nos.	
04.	External Hard Disk (1TB)	1 No.	

**TERMS & CONDITIONS**

1. The offered rates should be inclusive of all taxes Xerox copy of valid Trade Licence, GST & Credential certificate and no extra claim in any form will be entertained.
2. The quotations should be in sealed cover with mention of Quotation Notice No. and date of this notice. The quotations should be dropped in the quotation Box kept in the Engineering Department of Asansol Municipal Corporation on 19/05/18 upto 2.00 p.m. and the same will be opened on the same day at 3.00 p.m.
3. The authority reserves the right to accept or reject any or all quotations without assigning any reasons whatsoever.
4. Details will be available from the Engineering Department Head office Asansol Municipal Corporation on working days excepting gazetted holidays / Sundays upto 2 P.M. from 14/05/18 to 19/05/18.

[Signature]  
Secretary, 11/5/18

Asansol Municipal Corporation  
**Secretary**  
Asansol Municipal Corporation

Memo No. \_\_\_\_\_

**Copy to :-**

1. Mayor, Asansol Municipal Corporation.
2. Commissioner, Asansol Municipal Corporation.
3. Superintending Engineer, Asansol Municipal Corporation.
4. F.O., Asansol Municipal Corporation.
5. O.S. for publication in local daily newspaper for a day only.
6. Sri B.N. Gupta, I.T. Co-Ordinator for displaying in the A.M.C. Website.
7. Office Copy.

Secretary,

Asansol Municipal Corporation

